



24 March 2020

Dear Parents

The ongoing welfare of our AACo community is my number one priority at all times. I am writing to update you on the measures that the Company is taking in response to the evolving COVID-19 (coronavirus) pandemic and to affirm our commitment to driving a proactive, best practice approach to protect our people, our animals and our assets.

AACo is taking the issue and our response to the virus very seriously. On Monday, 16 March, AACo implemented comprehensive COVID-19 management and biosecurity plans to protect its stations, staff, Northern Territory and Queensland communities. All properties have strict quarantine and isolation policies, these include 14 days isolation for anyone accessing the properties to remain for work and strict contractor management for essential services, which includes both social distancing and enhanced hygiene requirements. Company-wide measures are in place for all staff across the organisation, including working from home where possible. All interstate and international travel has been banned and any staff who have returned from overseas must undergo 14 days self-isolation. The exclusive use of disposable cutlery, cups and plates are now compulsory across all stations. Action plans are in place for immunocompromised employees and will be managed on a case by case basis between employee and manager. Furthermore, over the course of the following weeks all employees on station will undergo mandatory daily temperature checks.

We are monitoring official advice each day, remaining in regular contact with government authorities to understand their response to the outbreak and are communicating this information back to our people through a multifaceted communication plan. These activities include all staff town halls, and publications placed on our Company communication and information platforms. These resources are also placed around our work sites. Examples of materials provided to our people thus far and a copy of regional COVID-19 management plans are located on our website at [www.aaco.com.au](http://www.aaco.com.au)

Should the unfortunate circumstance arise where there is a suspected case of COVID-19 virus, a Response and Notification Plan has been developed detailing the step by step process for AACo Managers and Employees. A copy of this plan is available from the AACo website.

If you have any questions, please contact our Safety team via email at [safetyhotline@aaco.com.au](mailto:safetyhotline@aaco.com.au)

Thank you for your ongoing support.

Yours faithfully,

Hugh Killen  
Managing Director and CEO  
Australian Agricultural Company Ltd