



COVID-19 Management Plan

Queensland Stations

Correct as at 20 August 2020

Introduction

This plan covers all AACo stations in Queensland. It will be regularly reviewed as Government restrictions evolve and change.

The following key measures should be followed at all times, to reduce the likelihood of contracting or spreading COVID-19:

Health and Hygiene

- a) Wash your hands regularly, at minimum before eating or touching your face.
- b) Wash your hands after being in public or touching items recently touched by others.
- c) Staff must take and record their temperatures every day and will be isolated if it is over 37.5 degrees. Historical records of temperature checks are being kept to ensure proper long term management of COVID-19 risks.
- d) Maintain 1.5m minimum separation distance from anyone else (excl. family).
- e) Do not have personal contact (shake hands etc) with people outside your household.
- f) Be open about how you are feeling. If you feel unwell, or sick, let your supervisor know immediately. We will arrange for work tasks that provide a greater level of separation.
- g) If you start to display symptoms of Coronavirus, then we will arrange for you to seek medical advice.

Cleanliness of Facilities and communal areas

- a) Don't share equipment (cups, cutlery, motorbike helmets, welding masks etc) that someone else has used unless it has been thoroughly disinfected.
- b) If people have to change over a vehicle, thoroughly wipe it down with disinfectant.
- c) Cleaning of common facilities (kitchens, toilets) must be thorough and regular.

Contractors & Visitors, including Freight

The main contractors that apply to our business are still able to attend site. This includes providers such as livestock carriers, earthmoving (roads, land development), consultants (agronomists,



nutritionists, vets), and suppliers (fuel, agvet chem, etc). If there is contractor work that is not necessary, it should be delayed to a later date.

For contractors coming to site, you need to put some additional planning in place. They need to have the contractor and on station biosecurity forms completed, and separate facilities should be made available for them to use. They cannot stay in the same facilities as AACo staff and need to maintain hygiene and separation at all times.

Visitors must only be by prior approval from the Station Manager, with consent from the Regional Manager or COO.

Interstate Visitors / AACo Staff

Any interstate visitors / AACo staff who plan to visit an AACo station, must complete the COVID-19 biosecurity checklist prior to arrival onsite.

Anyone who currently resides in known / declared COVID-19 hotspots must not travel to AACo stations or offices without undergoing 14 days quarantine prior to arriving onsite. Additionally all state and territory based guidelines, including quarantine rules must be followed.

Record Keeping

To assist in ensuring that we know where people have travelled to and from, details of all people visiting stations is to be recorded. Details such as:

- Name and contact details
- Location arrived from
- Time spent on station
- Quarantine periods

This will assist in any contact tracing that may need to occur.

Quarantine Requirements

Updated guidelines around exempt status should be followed at all times. COVID-19 management plans should also be reassessed every three months.

The following conditions may apply, depending on the border direction at the time:

- All new employees may be required to quarantine on station in separate quarters for a minimum of 14 days, or offsite if no accommodation is available on station.
- Any new employee, or an employee that travels to/from a declared COVID-19 hotspot must undertake 14 days quarantine prior to arriving onsite.

Indigenous Communities



Restrictions around travel to and from remote and Indigenous communities must be followed at all times. Care must be taken when associating with community members if no restrictions are in place.

If communities visit stations to purchase fuel and essential supplies or for medical assistance, the following conditions should apply:

- Physical distancing must be maintained at all times and service to the community will be one person at a time.
- Contractors and visitors from interstate should not mix with people from Indigenous communities until border restrictions between Queensland and the Northern Territory are lifted. Updated state and territory based guidelines should be followed after border restrictions are lifted.
- Regional managers should meet regularly with community elders to ensure conditions are being adhered to and remain appropriate.

Travel Off-Site

The Federal Government has recommended against domestic and international travel. If you choose to travel, you may be required to self-isolate or quarantine on return. Depending on the circumstances, this may not qualify for paid leave.

For travel outside of the service area of your property, please contact your Regional Manager for authorisation prior to leaving.

This applies for all travel to service towns for personal or business purposes. Your Regional Manager must be notified prior to visiting, and a control plan will be in place upon return. Please exercise a high level of personal hygiene. Avoid personal contact (e.g. handshakes etc) and maintain as much space as possible from other people.

Wash your hands as soon as possible after any interaction or contact with shops, parts, people.

Some properties also have children and partners spending time off property at school, work, facilities, functions etc. It is very important that they also maintain increased levels of hygiene. It is for this reason that you as employees, maintain separation with other employees when you are together.

High Risk Consequences

Coronavirus is a serious risk to everyone, and that is why we have to maintain discipline and adherence to the above control measures. We also must be very mindful of the people we spend time with. Those with higher risk of dire consequence from a Coronavirus infection include those with any or multiple of the following, over 70yrs of age, cancer, respiratory disease, diabetes, auto immune disease.

The above is a guideline and does not cover all matters relating to Coronavirus. If you have any questions or would like any other information, please feel free to refer to the Station Manager, your Regional Manager, or AACo Safety.



Appendix 1

The above management plan applies to all operations and staff at Queensland stations, farms and feedlots. These include:

- Wylarah Station
- Aronui Feedlot
- Collie Blue Station
- South Galway Station
- Glentana Station
- Goonoo (Station, Farm and Feedlot)
- Headingly Station
- Austral Downs Station
- Carrum Station
- Dalgonally Station
- Canobie Station
- Wondoola Station